

November **2017** 

#### Inside:

- 2018 Mark Your Calendar
- Election of 2018 Officers
- EMERGENCY ACTION!

Volume 12, Issue 11

#### 2017 General Meeting Dates

Mark your Calendar!

November 9, 2017
Business Succession

Ned Conley EG Conley PC Place: Carmody's Grille Election of 2018 Officers

**December** – No Meetings

# 2018

# Watch for 2018 Meeting Topics!

January 11<sup>th</sup>
February 8<sup>th</sup>
March 8<sup>th</sup>
April 12<sup>th</sup>
May10th
June 14<sup>th</sup> – Board Mtg Only
July – no meetings
August – Golf Outing
September 13<sup>th</sup>
October 11th
November 8<sup>th</sup>
December – No Meetings



If you wish to continue getting our ACCWPA Newsletter please email your email address to: accwpa@zoominternet.net November 9th – Meeting at Carmody's Grille

# How to Exit Your Business & Accomplish Your Goals

Ned Conley, CPA, CVA, CEPA

**EG Conley PC** 

Ned will discuss how you define a "successful" exit and the timing required to do so. He will explore the importance of having congruent personal, business, and financial goals and the role each plays in designing the exit plan. Various transfer motives, channels, and methods will be brought to life through the sharing of real life cases Ned has been a part of. Ned will also talk about Business Valuation and its role in the process.

# Join Us November 9<sup>th</sup>



4905 Grand Avenue (on Neville Island)
Pittsburgh, Pa 15225
412-458-1813
Upstairs meeting room.

Registration Flyer on page 9

#### Influential Factors Affecting Your Company by Federated Insurance

What is one of the most influential factors affecting your company's success? It's your employees—the people who are right beside you, helping to build the profit and pursue opportunities for growth. Physical assets—the buildings and equipment—support financial goals, but to carry out the directives necessary to reach those goals, a company won't get too far without trusted employees.

And, if you're like other business owners, you have certain employees whose departure from the company could create genuine setbacks. They're the ones with the management skills, technical know-how, experience, and customer relationships you rely on. How would your company handle the void left by a key employee's departure or death, and the urgent need to find a qualified replacement?

Are any of your key people close to retirement, or absent due to a long-term illness or disability that may prevent their return? Perhaps one of your star performers recently quit. Or, perhaps, one of your key employees passed away not long ago. With the anxiety of losing a valuable employee still fresh in your mind, it's a perfect time to start putting a plan in place to protect your company in the event another key person leaves.

#### Determine who your key employees are.

They are the employees you could describe as the people you can't do without—the ones you trust to make the right decisions when you're not available. They can be at any level or in any position. And there currently may be no one who could step right in and take over their responsibilities. Remember, you're a key person too! While it can be uncomfortable to think about one's own mortality, concentrate on those left behind and what they could go through if you haven't planned for your company's future.

# Decide how to protect your company after losing a key employee.

It's an unhappy reality of running a business that good employees leave. And, if an employee has distinctive skills, the loss can be even harder to deal with. That person's unique talents and expertise mean you need to fill some big shoes. Plan to spend a lot of time and effort finding a replacement. And, don't forget money. It's estimated that the cost to replace mid- to high-level employees can range from one-and-a-half to four times their annual salary.

Are you prepared to cover that expense out-of-pocket? Few employers have that kind of extra money lying around, "just in case." Having an important employee leave is enough of a disruption to your business. Do you want to add a financial burden on top of that?

This article is intended to provide general information and recommendations regarding risk prevention only and should not be considered legal advice. Following these guidelines does not guarantee reduced losses or elimination of any risks. This information may be subject to regulations and restrictions in your state. Qualified counsel should be sought regarding questions specific to your circumstances and applicable state or federal laws. © 2017 Federated Mutual Insurance Company, All rights reserved.

#### ACCWPA Corner



Integrity is the essence of everything successful.



#### SmartWords You Must Remember

"You have brains in your head. You have feet in your shoes. You can steer yourself, any direction you choose"

-Dr Seuss

#### Inspiration

**Be**LIEVE

Yourself

#### SUCCESSFUL GOLF OUTING

#### QuickSilver - August 24, 2017

The Committee Chair Bob Champe planned our August 24th at QuickSilver Golf Club was a beautiful day! Everyone had a wonderful day of fun golfing.

#### Skilled prizes were won by:

Closest to the Pin: #8 – Sean McHugh

#11 - Steven Kandry

Longest Putt: #9 – Bob Champe

#18 - Walt Lankowski

Calloway Winners: Brendan Heckler, Lonnie Avien

Don Moore, Arron Baker

Super Ticket TV Winner: Steven Kandry Putting Green Winner: Kevin Bliel

#### **Congratulations to EVERYONE!**

Without the loyal support of our Associate Members / Contractor Members who sponsor holes or donate prizes, we wouldn't be able to have the many fine golf and door prizes that are distributed each year. Sincere Thanks to all the supporters.

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Thanks to all who attended! Watch for Next Year's Date!!!







## About our Speaker - Ned Conley

Ned is a CPA with over 35 years of experience in public accounting - primarily with closely held family businesses. He graduated from Duguesne University in 1980 and also received a Master's in Taxation from Robert Morris University in 1986. In 2000, he obtained his CVA (Certified Valuation Analyst) designation and in 2012 he earned the CEPA (Certified Exit Planning Advisor) designation.

Ned has been the managing director since 1991 and oversees all tax, accounting and business development activities of the firm. He places extraordinary emphasis on his key advisor relationship with his clients.

#### To Realize:

- The value of a sister/brother: Ask someone Who doesn't have one.
- To realize The value of ten years: Ask a newly Divorced couple.
- To realize The value of four years: Ask a graduate.
- To realize The value of one year: Ask a student who Has failed a final exam.
- To realize The value of nine months: Ask a mother who gave birth to a stillborn.
- To realize The value of one month: Ask a mother Who has given birth to a premature
- To realize The value of one week: Ask an editor of a weekly newspaper.
- To realize The value of one minute: Ask a person Who has missed the train, bus or
- To realize The value of one second: Ask a person Who has survived an accident. Time waits for no one. Treasure every moment you have. You will treasure it even more when you can share it with someone special.

To realize the value of a friend or family member: LOSE ONE. Hold on tight to the ones you love!

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- · Information of industry news changes within the industry

- Insurance for member's company discount
- Code enforcement updates
   Local lobbying
- · Voice for the local contractors
- Golf Outing
- Education opportunities for your technicians office staff
- Advocacy agenda promote contractor interest
- · Labor and HR legal advice before utilities
- Helping members to stay ahead of the curve
- 8 Monthly informative meetings



#### **Upcoming** Meetings!

# Nov. 9th

# **Business** Succession **Ned Conley** EG Conley PC

Place: Carmody's Grille

# No Meeting In **December**

# 2018

# Watch for 2018 **Meeting Topics!**

January 11<sup>th</sup> February 8th

March 8th

April 12th

May10th

June 14th – Board Mtg Only

July – no meetings

August – Golf Outing

September 13th

October 11th

November 8th

December – No Meetings



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(Must be an ACCWPA member to Win!)

November 2017: \$150.00





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#### EMERGENCY ACTION ... By Bud Price

#### Are you prepared for an evacuation?

In a workplace emergency you should act quickly and effectively.

So:

- Know your workplace's Emergency Action Plan, including how and to whom to report workplace emergencies.
- Know where emergency alarms are located and how to use them.
- Understand how to perform emergency duties you've been assigned.
- Have at least two emergency exit routes—a primary route and an alternate route in case your primary route is blocked by fire or smoke.
- Follow EXIT signs to evacuate safely.
- Move swiftly, but don't run.
- Once outside, move away from the building and its exits so you don't hamper emergency
  operations.
- Know the location of your muster points the place you should escape to in the event of an emergency.
- Report to the evacuation warden when you reach the muster point.
- Stay at the muster point until notified by the warden that it is safe to leave.

Also remember these important evacuation safety tips:

- Recognize your limits; don't be a hero.
- Do your job and let others do theirs; everyone has specific jobs for which he or she has been trained
- Remain calm; help others only if you can do so without endangering yourself.

#### Three ways to prepare for an emergency

September is National Preparedness Month. Here are three steps recommended by the Department of Homeland Security that you can take to make sure that you're prepared if a disaster strikes.

- 1. Have a family emergency plan. To develop one, ask yourself these questions: "Do we have everyone's contact numbers as well as an out-of-town contact?" "What is the evacuation route for our neighborhood?" "Is there a designated place for everyone to meet outside of the home and neighborhood?" "What is the emergency plan including the evacuation location of my child's school?" Homeland Security says only you can answer these questions and develop an emergency plan that will suit your family's unique needs. You can download templates at their website to help get you started (www.ready.gov).
- Create an emergency kit. The kit should include basic items like water, food, battery-powered radio, flashlight, and first-aid supplies. For a complete list of recommended supplies, go to www.ready.gov.
- 3. Learn more about specific natural disasters, potential terrorist threats, and other catastrophic events. For general information check the Homeland Security website. For specific questions about threats in your area, contact your local Office of Emergency Management or Citizen Corps council.

#### WHY SAFETY RULES MATTER

Don't be one of the 4 million-plus American workers who are injured on the job every year—or one of the 5,500-plus who are killed. Take safety rules seriously.

#### DON'T SKIP YOUR LUNCH BREAK

Skipping your lunch break to get more work done might be a mistake. A Canadian government program called "Take Back the Lunch Break!" urges workers to take their break and eat a nutritious meal

If there's time, you could get out and take a brisk walk, too. The Canadians suggest that more work is not necessarily better work—and it also might not be safer work!

#### ASK BEFORE YOU ACT

Not sure about a job procedure? Not sure about a safety or health hazard? Not sure about what type of PPE you need to protect yourself on the job? Any time you're not sure about anything related to your job and your safety, ask your supervisor about it before you act.

## Misc. Info . . . .

# 2017 We have Gone Green!

ACCWPA Newsletter will be sent to you via email only.

Our Website will continue to be your resource for information as we continue to post upcoming events.

If you wish to continue getting your ACCWPA
Newsletter in 2017
Please email the
ACCWPA Office with your correct email address.
accwpa@zoominternet.net

"You are being brain washed every day whether you realize it or not. Either take charge and decide and control what goes into your head, or, by default, the world will do it for you. Who cares more about you: the WORLD? Or YOU?"— David Humes







### Indoor Environmental & Energy Professionals

#### 2018 ACCWPA Election of Officers

Will take place at our November 9th General Meeting.

Nominees:

President: Steve Woodring Vice-Presidnet: Rege Dumm Secretary: Rob Champe Treasurer: Chuck Rauch

If you are interested in a Officers Position contact Chuck Rauch at 724-941-9793

# **HAPPY THANKSGIVING!**

SPECIAL ADVISOR: John Matthews, A-Air Company

Bob Boyle, J. A. Sauer

**Executive Director:** Pat Forker

accwpa@zoominternet.net

Bob Champe, Shearer Heating & Cooling

Dave Williams, A-Air Company (ACCWPA Past-President)

#### **ACCWPA Upcoming Events**

November 9, 2017 Business Succession

Ned Conley EG Conley PC

Place: Carmody's Grille Election of 2018 Officers

December 2017

No Board or General Meeting

January 11, 2018

Watch for 2018 Meeting Topics!





#### **2017 Officers and Directors**

President: Steve Woodring, Wade Heating & Cooling	412-787-1341
Vice President: Rege Dumm, A-Air	412-741-9420
Treasurer: Chuck Rauch, Valley Heating and A/C	724-941-9793
Secretary: Rob Champe, Shearer Heating & Cooling	724-222-1830
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Office/Fax 724-779-1860 Cell 412-760-5792



# How to Exit Your Business & Accomplish Your Goals

Ned Conley, CPA, CVA, CEPA

**EG Conley PC** 

Ned will discuss how you define a "successful" exit and the timing required to do so. He will explore the importance of having congruent personal, business, and financial goals and the role each plays in designing the exit plan. Various transfer motives, channels, and methods will be brought to life through the sharing of real life cases Ned has been a part of. Ned will also talk about Business Valuation and its role in the process.

# Join Us November 9<sup>th</sup>



4905 Grand Avenue (on Neville Island)
Pittsburgh, Pa 15225
412-458-1813
Upstairs meeting room.



3:00 pm Board Meeting ● 5:30 – 6:00 Social (cash bar)

Guest Speaker – 6:00 – 7:00 pm

7:00 pm – Buffet and Social Hour resume (cash bar)

Dinner Buffet - \$40.00

RSVP – 724-779-1860, fax or email ● No Cancellations after November 7<sup>th</sup> noon!

## \* Important – RSVP is appreciated! \*

Email: accwpa@zoominternet.net or fax (724) 779-1860

Name(s):	
Company:	Phone:
Email:	

Dinner Buffet: \$40.00 NO Cancellations after November 7<sup>th</sup> NOON. No shows will be billed.

IF YOU ALREADY MADE YOUR RESERVATIONS, THANKS!

PLEASE PASS THIS NOTICE TO SOMEONE ELSE THAT WILL BENEFIT!